



## **Eligibility Criteria: Students with Attention Deficit Hyperactivity Disorder (AD/HD)**

The Academy of Art University requires the following information to make informed decisions concerning academic accommodations for students with Attention Deficit Hyperactivity Disorder (AD/HD). Make a copy of all diagnostic reports for your own files before submitting them to Classroom Services.

### **General Guidelines:**

- A qualified professional must conduct the evaluation and include his/her name, title, license number (if applicable), signature and the date on letterhead stationery. Classroom Services will provide students with referrals upon request.
- The student who underwent testing must have been tested as an adult (sixteen years of age or older); otherwise, re-evaluation is required.
- Documentation must be based on a comprehensive diagnostic/clinical evaluation. If documentation is inadequate in scope or content, or does not address the individual's current level of functioning and need for accommodations in a post-secondary educational setting, re-evaluation may be required.
- The cost of providing the required documentation is the responsibility of the student, not the university.

### **Documentation must contain the following:**

- A specific diagnosis for AD/HD, including a review and discussion of the DSM-IV criteria for AD/HD, specifying which symptoms are present. Documentation must rule out the existence of alternative explanations for inattentiveness, impulsivity, and/or hyperactivity as a result of psychological or medical disorders or non-cognitive factors.
- A history of attentional symptoms, including evidence of ongoing impulsive/hyperactive or inattentive behavior that has significantly impaired functioning over time.
- Diagnostic Interview: the information collected for the summary of the diagnostic interview should consist of more than a self-report, as information from third party sources is critical in the diagnosis of AD/HD.
- A description of functional limitations, especially those related to a post-secondary educational setting, which are presumably a direct result of problems with attention.
- Relevant information regarding current treatment and medications including patient response and side effects.
- Recommendations for accommodations in a post-secondary educational setting, and a rationale for each.

### **Preferred if applicable:**

- Relevant medical and medication history.
- Relevant psychosocial history and any relevant interventions.
- An academic history of elementary, secondary, and postsecondary education.
- A review of prior psycho-educational test reports to determine whether a pattern of strengths or weaknesses is supportive of attention or learning problems.
- A relevant history of prior assistance given to the student, such as sessions with a therapist or learning specialist.

### **Accommodations and Support Services**

Classroom Services, a part of the Academy Resource Center (ARC), is committed to ensuring equal access to educational opportunities for students with disabilities. Classroom Services reserves the right to request supplemental information to verify a student's current functional limitations. Once eligibility has been established in accordance with the Americans with Disabilities Act, requests for accommodations will be reviewed each academic semester, taking into consideration the Academy of Art University's obligation to provide equal access to educational opportunities, the student's current functional limitations and current course requirements. Classroom Services will not release disability-related information without written consent from the student.